

ADM-12.1

DD/S&T 5344-66

3 November 1966

MEMORANDUM FOR: Chief, Records Administration Staff

ATTENTION : [REDACTED] 25X1A

SUBJECT : Amendment of Printing Contract

25X1A

1. It is requested that the contract for the printing of the new cable form 4 and 4A be amended as discussed by [REDACTED] and the undersigned. The printer is given the authority to print 15,000 Form 4's and 25,000 Form 4A's.

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2. This change was made verbally with the contractor by Mr. [REDACTED], FI/D/DDP and [REDACTED] a member of the contracting firm. It is understood, by the above individuals, that there will be no additional cost for this change.

3. For the record, Mr. [REDACTED], DC/Spint Staff, DD/S&T gave his approval to this amendment. This approval, however, does not condone the improper handling of this change and further incidents of this nature should be discouraged.

[REDACTED]

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Area Records Officer, DD/S&T

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SADi [REDACTED]:bwl:3 Nov 66

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